

**Voluntary Work to be undertaken with age range:** Children's Supervisor – 11-18 yrs. old

St George's Church takes the safety of everyone within the church very seriously and expects that everyone will work within the safeguarding policies. In particular, St George's expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately report it to:

**The safeguarding team 01780 481800 or [safeguarding@stgeorgeschurch.net](mailto:safeguarding@stgeorgeschurch.net)**

**Workers with children and/or adults must have a commitment to:**

- Treat individuals with respect;
- Recognise and respect their abilities and potential for development;
- Promote their rights to make their own decisions and choices, unless it is unsafe;
- Ensure their welfare and safety;
- The promotion of social justice, social responsibility and respect for others; and
- Confidentiality, never passing on personal information, except to the person to whom you are responsible, unless there are safeguarding issues of concern (e.g. allegations of abuse). Safeguarding issues of concern must **always** be reported to the Police or Social Care services and Diocesan Safeguarding Adviser.

<b>Name of Volunteer:</b>	<b>Your role will be undertaken at: Worship Practices 5-6pm, Sundays, and additional practice opportunities as the worship rota.</b>
Thank-you for volunteering – you are a valued member of our team, we undertake to treat you with respect and courtesy at all times and support you and your work, by prayer, by our interest, and by providing resources and training. If requested we will meet with you as appropriate.	
<b>Responsible to (named contact for support and resolution of any difficulties):</b> Youth Minister, and through them to the Parochial Church Council.	
If you are unable to carry out your role for example due to illness please telephone: <b>01780 481800</b> as soon as possible	
<b>Key responsibilities of the role (tasks to be undertaken)</b>	
<b>This role will be unsupervised.</b> <i>Volunteer Youth Minister with responsibility for:</i> <ul style="list-style-type: none"> <li>• Prioritise the oversight of the young people.</li> <li>• Check for young people unwell, safeguarding concerns.</li> <li>• Overall responsibility for the care of young people.</li> <li>• Develop positive relationships with parents.</li> <li>• To work in accordance with St George's Church Policies on Safeguarding, health &amp; safety and data privacy, and follow relevant risk assessments.</li> </ul>	
<i>As a volunteer working regularly with people who are/may be vulnerable, this post may be eligible for a criminal record check which will be renewed at least every five years.</i>	
<b>DBS Clearance Required:</b> Yes.	
<b>Type of DBS (Enhanced):</b> Child Workforce, with children barring information.	

This letter is binding in honour only; it is not intended to create a legally binding contract between us and it may be cancelled at any time at the discretion of either party. Neither of us intend any employment relationship to be created either now or at any time in the future.

**We hope you will enjoy your work.**

**Signed By Ministry Leader:**

*(On behalf of the Parish Church Council)*

**Date:**

**To be completed by the volunteer:**

**Any practical arrangements relevant to the role**

- Parents contact details can be found in My Church-Suite using the **'Search for Others'** feature. Communication with young people to take place only via parents as per safeguarding policy. A landline is provided on the AV desk.
- Refreshments such as juice & water can be provided. The young people should be capable of self-declaring any food needs they may have.

**I understand the nature of the work I am to do in my role as:**

Children's Supervisor

- I will always endeavour to treat children, young people and adults with respect and Christian compassion.
- I have read the church's Policies on Safeguarding children and adults and will adhere to these, and understand that it is my duty to report any allegations or concerns I may have about children and adults. (Policies/guidance are on the Lincoln Diocese website and MyChurchSuite)
- I know what action to take if abuse is suspected or disclosed.
- I will keep all personal confidential and follow Data Protection regulations.
- I will accept training offered- and understand that safeguarding training is a mandatory part of this volunteer role.
- I agree to notify the person to whom I am responsible to of any changes in my circumstances.

**Signed:**

**Date:**